

## QRG – Exit member from HoH’s enrollment

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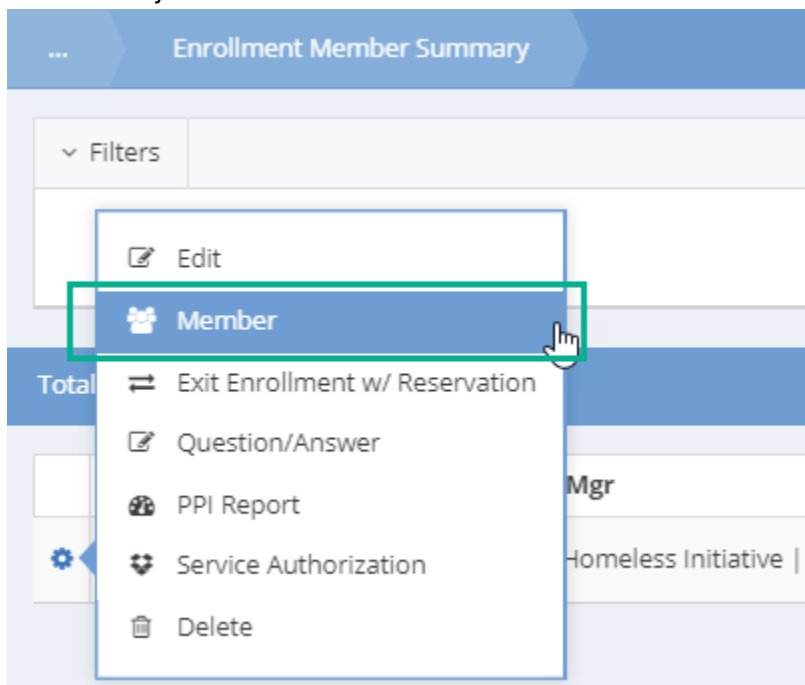
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**WHAT IS A QRG** – QRG stands for **Quick Reference Guide**. Quick Reference Guides are short 1-8 page documents that provide concise practical information and advice on specific topics. Sometimes known as “cheat sheets” quick reference guides are designed for users who know the material or task but need something in front of them to remind them of the steps.


**WHO THIS GUIDE IS FOR** – Family members that need to Exit HoH’s enrollment at an earlier date.

STEP 1 - Project Enrollment > Gear > Member



STEP 2 - Click on the client that needs to Exit and select **Complete exit assessment** to launch workflow

Client	Relationship to HOH
Test, TestClient	Self
Test, TestClientjr	Child

✕ Complete exit assessment 

+ New during program assessment

STEP 3 - Complete and Save workflow

